

# Specialization Educator

## Body of Knowledge

1. Successful Presentations
2. Adult Learning Styles
3. Time Management
4. Webinar/Teleconference/Online/Advanced Technology
5. NCCAP Pre-approval Training
6. Presentation Techniques
7. Role-Playing Techniques
8. Team Building Techniques
9. AV Equipment
10. Computer Training
11. Marketing Techniques
12. Brochure Development
13. Accounting/Business Management
14. NCCAP MEPAP Training/ Development
15. Lesson Planning/Competencies/Learning Objectives
16. Test Development/ Assessment Tools
17. Curriculum Development
18. Non-traditional Students/Participants
19. Copyright Regulations
20. Publishing/ Editing